Adding the SurreyPrint Queue

Linux Devices
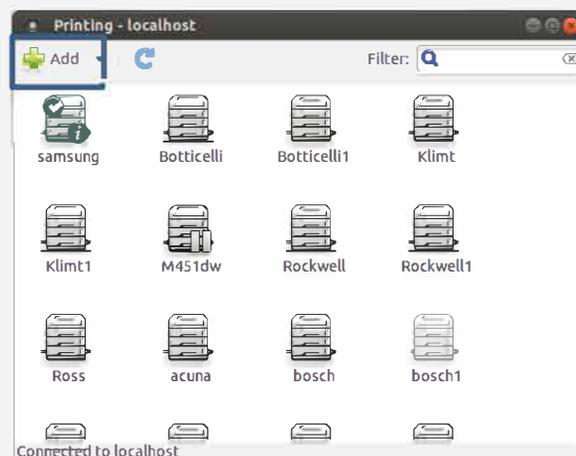
The information in this guide will assist Linux users manually adding the SurreyPrint queue to their device.
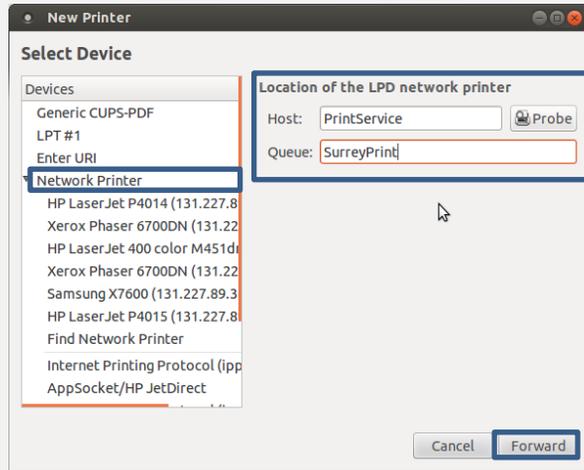
▶ ADDING THE SURREYPRINT QUEUE TO YOUR DEVICE

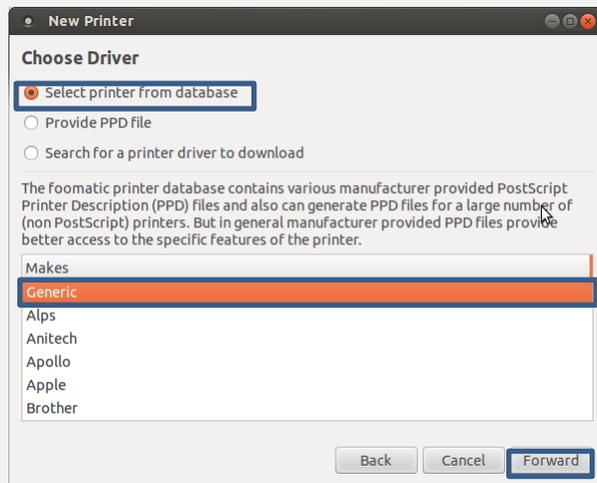**1.** Go to 'Settings' followed by 'Printing'.

2. Click 'Add'.

3. Expand the 'Network Printer' list and select 'LPD/LPR Host or Printer'. Enter the details as shown below, then click 'Forward'. The system will start searching for drivers. This might take a minute.
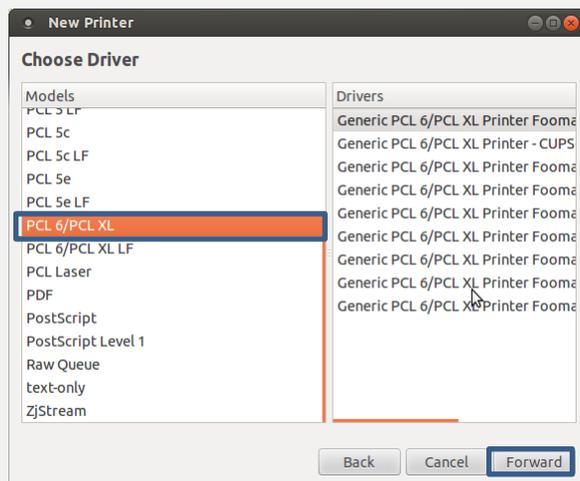

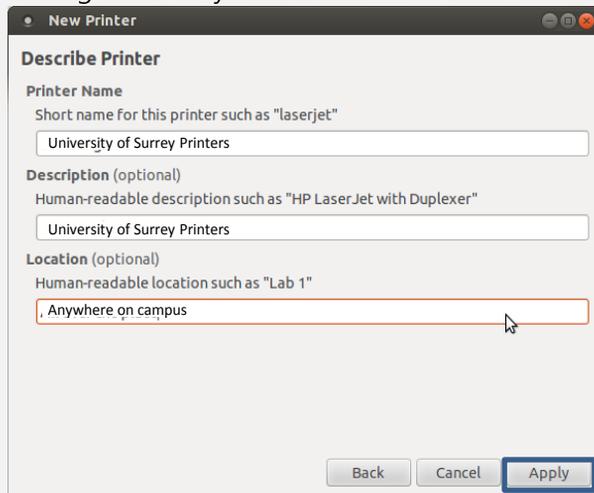NOTE: You may be prompted to authenticate, to do this you will need to use the local root credentials.

4. Make sure the 'Generic' driver is selected and click 'Forward'.
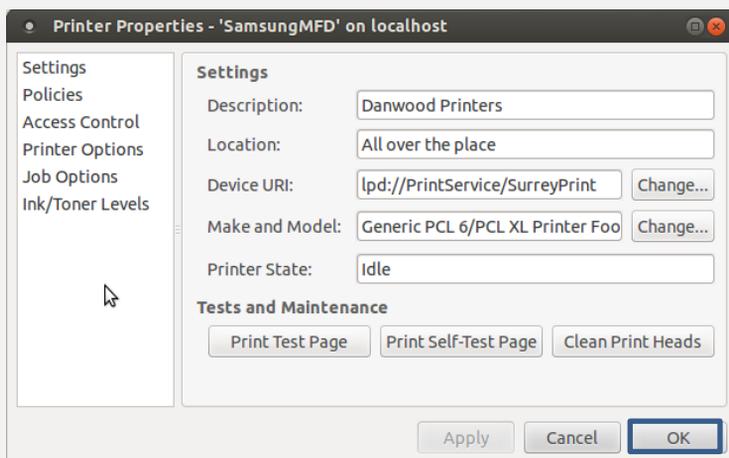

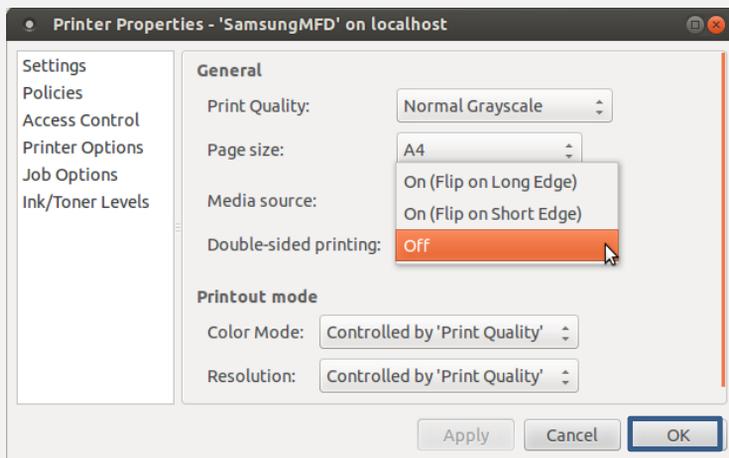**5.** Select 'PCL 6/PCL XL' from the model list and then the top driver and then click 'Forward'.

6. You will have the option to edit the description and location to something memorable if you wish. Click on 'Apply'. You will be asked whether you would like to send a test page. Please note this will deduct £0.04p from your printing credit if you are a student.

7. Right click on the 'new printer' icon and select 'properties' to configure duplexer and other settings.

8. Duplex settings are available in the 'Printer Options Menu'.

9. Click 'OK' and the print queue is installed. It may take a few minutes to appear in some applications.

Need Help? Contact the IT Service Desk by calling 01483 689898 or by emailing itservicedesk@surrey.ac.uk